

# Privately Owned Weapons Procedures for TDY

The Ira C. Eaker College for Professional Development  
recommends you do NOT bring privately owned weapons  
to our courses.

If you chose to bring a weapon, these are the procedures to be  
followed:

1. You must pre-announce to the Law Enforcement Desk (953-7222) your intent to bring a weapon onto the installation. The LED will inform you of which gate to use.
2. Upon arrival at the designated gate, you must identify yourself to the entry controller as bringing on a pre-announced firearm.
3. You must immediately transport your weapon to the security forces armory, ext. 3-7222, for storage. They will provide you with an AF Form 1314 which must be signed by the unit commander and returned to the armory within 72 hours.
4. Your weapon may be checked out at any time; however, it cannot be left in on-base lodging or in vehicles. Again, you must ensure you coordinate bringing the weapon back onto the installation as specified in the manual.
5. Due to the insecure nature of the rooms at off-base lodging facilities, we recommend you do not attempt to leave privately owned weapons in

**Unless specifically authorized, possession of firearms or other dangerous weapons is not permitted in federal facilities.**

**Authority: 18 U.S.C. 930**